

Auxiliary Services

Phone: (540) 464-7096
Fax: (540) 464-7793

103 Shell Hall
Lexington, VA 24450

Parking Citation - Notice of Appeal

TO: Director of Auxiliary Services

FROM : _____

DATE: _____

RE: Appeal of Parking Citation Number _____

In accordance with the Virginia Military Institute Vehicle Regulations currently in effect, I wish to appeal the aforementioned traffic citation. **No appeal will be considered until the appropriate fine has been paid.**

Please provide a brief narrative explaining the reason for your appeal. You must attach a **copy of the citation** as well as receipt of payment from Student Accounting. All appeals that do not have this information will be returned without action. Use additional pages if necessary.

Signature: _____

Email Address: _____

Address: _____

Phone: _____